

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

| | |
|---------------|------------------------|
| Name | Paul Cordle |
| Organisation | 'Three Towers Fete' |
| Email address | paulcordle@outlook.com |

2. Amount of funding required from the Area Board:

| | |
|--|--|
| £0 - £1000 | <i>A contribution – for the board to determine</i> |
| £1001 - £5000 | |
| Over £5000 (please note – our grants will not normally exceed £5000) | |

3. Are you applying on behalf of a Parish Council?

| | |
|-----|----|
| Yes | |
| No | No |

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

6. Project summary: (100 words maximum)

There has been no fete in the five communities of Compton Chamberlayne, Fovant, Sutton Mandeville, Sutton Row and Chicksgrove for several years. This new fete is intended to serve them all and bring people of all ages together within each community and across the five communities. It is also hoped to build on the 'sense of place' that already exists due to all five communities falling in the distribution area of our much valued community magazine of the same name. It is hoped that the success of this year's inaugural fete will be the springboard for future fetes. (98)

7. Which Area Board are you applying to?

8. What is the Post Code of the place where your project is taking place?

9. Please tell us which themes best describe your project:

| | |
|--|---|
| <input checked="" type="checkbox"/> Intergenerational projects | <input checked="" type="checkbox"/> Heritage, history and architecture |
| <input checked="" type="checkbox"/> Older People Support/Activities | <input checked="" type="checkbox"/> Inclusion, diversity and community spirit |
| <input type="checkbox"/> Carers Support/Activities | <input type="checkbox"/> Environment, recycling and green initiatives |
| <input checked="" type="checkbox"/> Promoting physical and mental wellbeing | <input checked="" type="checkbox"/> Sport, play and recreation |
| <input checked="" type="checkbox"/> Combating social isolation | <input type="checkbox"/> Transport |
| <input checked="" type="checkbox"/> Promoting cohesive/resilient communities | <input type="checkbox"/> Technology & Digital literacy |
| <input checked="" type="checkbox"/> Arts, crafts and culture | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Safer communities | |

If Other (please specify)

Fun for all and appreciation of the beautiful place we live

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Fully in both cases. There is pronounced local interest in a new fete; this became evident at two focus group meetings held in the Autumn of 2017. Residents of our 5 communities are becoming increasingly engaged in the preparation for the fete and enthused by the prospect of it.

How many older people/carers do you expect to benefit from your project?

The approx total population of the five communities is 1,200 amongst which will be the normally expected cohort of elderly; the exact number has not been researched as it is thought to be unnecessary. The fete and its constituent activities and facilities is intended to be for all ages; an example of this is that one stall/display will be manned by a couple both of whom are in their 90s.

How will you encourage volunteering and community involvement?

From the launch presentation on 31st January there has been and will continue to be a constant appeal for community and individual involvement in the local media (Three Towers magazine), social media (Facebook & Instagram) and on the Fete's website (www.threetowersfete.org). There is a clear message that support is needed to run or help with a stall, sideshow or display, to provide produce etc for stalls. Local small businesses and individuals with resource are being asked to provide financial sponsorship.

Everyone is being encouraged to enter a number of Arts & Crafts competitions which are open to all ages and to enter their dog(s) in to the fun classes. .

The fete's success can only be judged on the benefit it will bring to the five communities as a whole and on the fun it gives to visitors; that is the constant focus of the organisers.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

On the website and in local and social media (as above) communities are being encouraged to offer lifts to those with mobility challenges, those in wheelchairs and single parents with young children. The wording of such encouragement is worded so as to avoid any sense of stigma attaching to such need. Research is under way to establish the need for transport to the Fete. Tisbus is already booked to provide a ferry service to and from the Fete.

How will you work with other community partners?

The organisers are open to working with anyone or any organisation to add value to the Fete; they have approached local schools inviting them to provide a stall, the Police to provide advice on Traffic Management on the A30, the Tisbury Fire & Rescue Service to provide a display fire engine and equipment. Team Rubicon in Chilmark and Wessex 4x4 will be involved. St John's Ambulance will have a presence at the Fete.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Such measures, as can be made for a one-off event, are being taken. Safeguarding and concomittant matters are addressed in the organisers' Risk Assessment of the event. Notably:

- i. a separate area at the arena edge is being made available for wheelchair users.
- ii. parents will be encouraged by the PA system to keep an eye on their children
- iii. a small team of marshals (Fetemakers) in distinctive tee-shirts will move about throughout the afternoon looking out for suspicious behaviour and for upset/lost children.
- iv. should a child be reported as missing, an immediate response mechanism is being devised so that traffic management marshals on the A30 approaches will be notified by radio.

A briefing will be given to all staff in the days preceeding the fete. Paul Cordle will be

12. Monitoring your project.

How will you know if your project has been successful? *required field

The look of success will be found in:

- i. how the Fete has brought people of all ages together not only within their own community but also across five communities. Already there is anticipation about the inter-village 'tug of war'
- ii. the fun which individuals of all ages have had. It will be difficult to implement a formal feedback mechanism but the measure of this will be immediately clear.
- iii. the event having a successful financial outcome. This does not mean, necessarily, turning in a profit.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We have no way yet of answering this question; this is the first and may be only fete. We hope not as the organisers have, from the start, intended this year's inaugural fete to be the first of many to come. This year we are largely dependent on the goodwill and public spirit of individual (for the most part) sponsors. We hope that the weather, the number attending and their 'spend' will be such as to make a small surplus. This would reduce our dependence on sponsors in 2020 but very likely we shall have to ask them for more help. Thereafter

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

Not applicable

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£ 7706.00

Surplus/Deficit for the year:

£ 206.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£ NIL

Why can't you fund this project from your reserves:

There are none and the figures below show how tight the finances are. The organisers would so appreciate the allocation of a grant to give greater certainty to the financial outcome of this inaugural fete.

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £ 7706.00

Total required from Area Board £ tbc

Expenditure £6786,00 Income £ £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#)) (Planned Income [help](#))

| | | | | |
|-------------------------|----------------|----------------------|----------------|--------------------------|
| Promotion and printing | 1450.00 | Local sponsorship | 5000.00 | <input type="checkbox"/> |
| Operational items and | 1700.00 | Entrance & Donations | 600.00 | <input type="checkbox"/> |
| Marquees, furniture, | 2221.00 | Stalls | 250.00 | <input type="checkbox"/> |
| Mobile loos | 265.00 | Sideshow s | 200.00 | <input type="checkbox"/> |
| PA system | 240.00 | Activities | 200.00 | <input type="checkbox"/> |
| St John's Ambulance | 200.00 | Tea Tent | 300.00 | <input type="checkbox"/> |
| Insurances | 830.00 | Barbecue & Ice cream | 800.00 | <input type="checkbox"/> |
| Signs - traffic flow, g | 400.00 | Misc | 150.00 | <input type="checkbox"/> |
| Tisbus | 200.00 | | | <input type="checkbox"/> |
| Prizes and miscellane | 200.00 | | | <input type="checkbox"/> |
| Total | 7706.00 | Total | 7500.00 | |

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Not applicable

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified. 44